

Getting Started: Confidential Counseling Support For Your Employees And Their Families

1 Onboarding

Employer Process

- Sign contract
- Invoice sent for recommended investment level
- List of employees with emails and locations sent to info@crosswinds.org
- Company branding sent to Crosswinds Counseling for marketing materials



2 Launch

Employer Process

- Email counseling benefits to your employees provided by Crosswinds Counseling (*Soft Launch*)
- Establish date for Official Launch
- Official launch presentation and material distributed of how to access benefit



3 Employee Process for Counseling

Employee Process

- Complete an enrollment form online: crosswindscounseling.org/ccs-employee-appointment-request/ or reach out to us at the contact information below.
- After we have your completed enrollment form, a Crosswinds Rep will contact you via your preferred method of contact to schedule a session for you with your counselor.
- Up to five sessions are available to the employee and their household at no charge to them (*additional sessions may be approved by the employer*)

4 Ongoing

Enjoy the journey to healing

- Monthly statement is emailed to your organization showing usage and available funds
- Monthly Counseling newsletter sent to you to share with your employees
- Schedule a seminar to provide positive tools to employees
- Send updated employee list with emails and locations to info@crosswinds.org as needed
- Schedule a yearly refresher visit to review benefits
- Yearly usage report at end of each year

To learn more about the Crosswinds
Corporate Counseling Program, visit
crosswindscounseling.org/ccs
or scan the QR code.



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