

# Flock to a unified technology platform that provides a complete HR and Benefits Management solution



# An elegant tool for new hires & on-boarding

Delight new employees with a consistent on-boarding experience providing an easy way to update profiles, set tasks, and quickly enroll in benefits.



# Ease the burden on your benefits administrators

Benefit advisors can configure plans while providing eligible employees the ability to view plans and make life event updates.



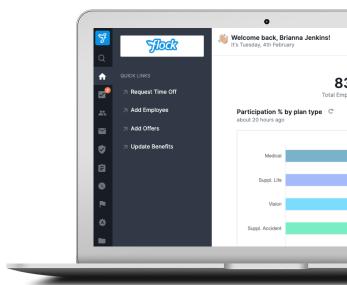
# ACA Compliance you can depend on

Auto populate and file ACA 1094/1095 forms. Stay up to date with ever changing compliance requirements with robust analytics and reporting.



# Drive higher morale with meaningful engagement

Build an active workplace with broadcast messaging, polls, anniversary announcements & birthday reminders.



# Managing critical HR information has never been easier

Flock's user-friendly HRIS system efficiently manages information, streamlines processes and stores data in a secure environment. Our platform consists of two modules: *HRIS System* and *Benefits Administration & Compliance*.



# **HRIS System**

#### **Onboarding**

- New Hire Tasks Checklist
- W4 and I9
- Offer Letters
- E-signature Templates
- Exit Tasks Checklists

#### **Time-off Tracking**

- Accruals/Caps
- · Sick Time/Jury Duty
- Tenures
- FMLA

#### **Engagement**

- · Employee Directory
- Org Charts
- New Hire/Time-off notifications
- Anniversary/Birthdays
- Broadcast/Polls

# Compliance/Platform

- · HIPAA-Certified Security
- HR: EEO, I9, W4, Background Checks
- Benefits: ACA, COBRA
- iOS / Android Apps
- Spanish Language Support



# **Benefits Administration & Compliance**

### Employee Self Service

- New Enrollments
- Life Events
- Open Enrollment
- Enrollment Videos
- Plan Summary Docs

#### **Admin Dashboard**

- Manage Benefits, Eligibility & Enrollment
- Reports & Analytics
- Enrollment Summaries
- Change Tracking
- Role-based Access

#### **Data Connectivity**

- Carrier EDI/API
- Payroll Deduction APIs
- Payroll Data Imports
- E-signature Enrollment Forms

# **Plan Highlights**

- EOI/GI support
- Tobacco/Non-tobacco Based Rates
- Plan Bundling/ Eligibility Criteria
- Defined Contributions
- Buy up/Buy down

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