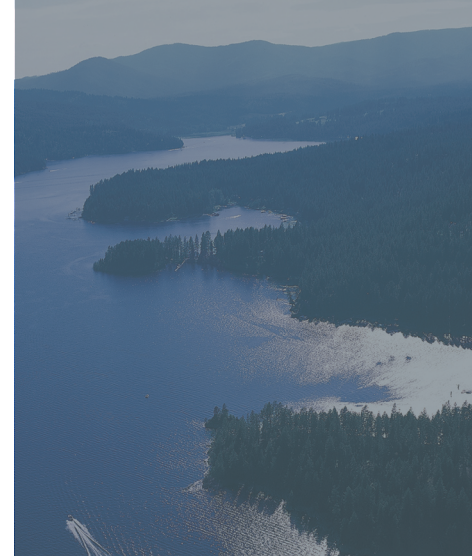




OUR PURPOSE



Peak One Administration, a leader in the benefits administration industry, understands the importance of learning what our client's objectives, values and culture are. We recognize the challenges inherent in selecting a service and technology partner. Differences between competitors' products can be difficult to assess or impossible to objectively measure. The primary difference our clients notice with Peak One is our consultative approach and our future-focused vision.

OUR MISSION IS SIMPLE.

To become the Third-Party Administrator that people come to because they know we care about the issues that really matter to our customers. We believe that clients should have administration partners and vendors that are willing to use the total range of their experience and their exposure to other clients to help bring COBRA administration to new levels. Peak One has the vision to seek solutions, the passion to transform a stagnant industry, the tenacity to overcome obstacles and the leadership to demand accountability from everyone. We will challenge outdated and costly ways of doing business that undermine your ability to focus on what you do – support and add value to your company's core business.

Anyone can profess to provide robust COBRA administration. The difference lies in doing versus saying. Our proven experience and track record illustrate our core competency. We do one thing. We care about the issues that really matter to our customers. We pride ourselves in setting standards on being thorough, robust, flexible and secure with our processes and technology. However, providing services is our focus and has been since our inception. The quality of service ultimately separates your experience of one vendor versus another.



Our vision and our future focus ensure that you always have someone watching out for trends and opportunities, which can help you and all of our clients. We are passionate about what we do and how we do it.



THE PEAK ONE COBRA SOLUTION INCLUDES:

- Web-based COBRA employer portal.
- 24/7 real-time access to Qualified Beneficiaries, payment data and reports.
- Designated HIPAA and COBRA Certified Account Specialist.
- An Account Specialist - Your direct contact for questions and enrollment. A direct phone number and email will be provided during implementation.
- All required notices for a complete and compliant COBRA program.
- General Notices (optional), COBRA Specific Rights Notice, new member login (upon election of COBRA), enrollment confirmation, payment coupon book, partial payment notice, plan change notice, 45-day notice with first premium month paid, subsidy notice, insignificant payment notice, COBRA termination notice and HIPAA Certificates (optional).
- Regular updates on regulations and legislation changes.
- On-going scheduled webinar training for employers and emailed news alerts on changes in legislation.
- Qualified Beneficiary website and customer support.
- Online ACH payment options available.
- Answers to all of your COBRA questions.
- Extensive knowledge of COBRA compliance through on-going EBIA training and COBRA Certification.
- HIPAA Certificates of Creditable Coverage (optional).
- Designated HIPAA compliance officer and mandatory in-house HIPAA training for all employees annually.
- Web-based COBRA reporting for employer contacts and Qualified Beneficiaries.
- HITECH Act compliant.
- Encrypted email service meeting all HITECH requirements for transmission of Personal Health Information (PHI).
- Open Enrollment services.
- Notify all current Qualified Beneficiaries and retirees of plan changes, rate changes and open enrollment timeline specified by employer.

You're a person, not a number. We go above and beyond to help not only clients, but their employees as well.

PEAKONEADMIN.COM

