

# One place for your HR needs.



At Fidelity, our goal is to make life at work even better for you and your employees. We heard that you needed a one-stop shop for your HR and payroll needs, and we're pleased to offer Fidelity HR Services to our valued clients. You'll have one online place to go, from recruiting to HR, benefits, and talent management. And, your employees will have an easily navigated interface for all their HR needs, too.

Here's what you get with Fidelity HR Services:



## Essential HR needs

Enjoy a centralized place to store all of your HR information and eliminate the need for spreadsheets, paper documents, and handwritten notes.

### YOU'LL GET:

- An easy-to-navigate dashboard with a built-in search engine that will allow you to quickly and easily access the specific information you need
- One place for all your HR information — keep track of personnel data, department structure, organization charts and company and employee documents
- Easily search, share, and run reports
- Your employees will also get self-service access so they can maintain their own personal information, taking you out of the middle



## Benefits management

Simplify and manage administration for a wide variety of benefit plans.

### YOU'LL GET:

- Ability to manage a wide variety of benefit plans including health, disability, life, dental, vision, spending accounts, and voluntary programs
- Easy online enrollment for employees
- Support for life events
- Education for employees on their benefit choices



## Recruiting

We track your employees' information even before they're hired. From recruiting and hiring to promotions and eventual retirement, our system makes it easy to seamlessly transition from one phase to the next.

### YOU'LL GET:

- Automated recruiting process saves you time with pre-populated job descriptions, workflows, and more
- A quick and painless application process for your candidates
- Once a candidate is hired, their application data is populated in a new employee profile
- Resume parsing



## Talent

Your company's employees are valuable — manage them with our comprehensive talent management tools.

### YOU'LL GET:

- Competency planning: Ensure employees have the skills they need to do their jobs
- Learning & development: Increase engagement and improve compliance
- Performance management: Manage performance and get everyone on the same page with team and company goals
- Compensation planning: Reward performance while managing costs
- Succession planning: Ensure long term strength of leadership



## We keep your information secure.

You can rest assured that your employees' information is safe with Fidelity. Our dedication to information security means that your company's data will be safely stored in the cloud for easy and secure access.

**GOLD  
STANDARD  
FOR DATA  
SECURITY:**

**ISO 27001  
Certified**



## We go hand in hand with Payroll.

Fidelity HR Services is fully integrated with Fidelity Payroll. Get one online place to manage all your employee data, and ensure an easy, timely, and accurate payroll every time. Best of all, you only have to input employee information once.

Contact us today.



**FidelityHR&Payroll**  
SERVICES